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# FREDERICK COUNTY INSPECTIONS NEWSLETTER

July 2009

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## Current Staff

John Trenary, Building Code Official  
Amy Light, Senior Design Review Specialist  
Sam Yost, Design Review Specialist  
Kirby Place, Senior Inspector  
Dee Fox, Senior Inspector  
Mike Puffinberger, Inspector III  
Tom Marple, Inspector III  
Dave Kibler, Inspector III  
Mark Fleet, Inspector III  
Joe Lupton, Inspector III  
Garland McDonald, Inspector II  
Debbie Layman, Permit Center Manager  
Karen Orndorff, Permit Technician II  
Cora DeHaven, Permit Technician II  
Jenna Hawkins, Permit Technician I  
Brenda Newpher, Permit Technician I

## Hours of Operation

Applications for residential and commercial permits may be dropped off Monday thru Friday, 8 a.m. – 5 p.m. Permits are issued Monday thru Friday, 8 a.m. – 3:00 p.m. (excluding scheduled holidays and weekends)

### DIRECTIONS:

To reach the Frederick County Office Building at 107 North Kent Street, from I-81 take Exit 315, Route 7, and follow Berryville Avenue into town, straight through the lights onto National Avenue, turn left onto East Lane, then right onto Piccadilly Street and at the light, turn left onto Kent Street. Or take Exit 313, follow Millwood Avenue, bearing left, turn right onto Kent Street

The County Office Complex has a parking lot with entrances from either Kent Street, or Cameron Street.

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## CONGRATULATIONS

*We would like to congratulate Larry DeHaven, Senior Inspector, on his recent retirement. Larry worked as an Inspector for Frederick County for 20 years. We will miss him!*

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**Statewide Building Code and Supplements:** This office is responsible for enforcing the Virginia Uniform Statewide Building Code and the following supplements to this:

- 2003 ICC/ANSI A117.7-2003 Accessible & Usable Building and Facilities
  - 2006 International Existing Structures Code (can be utilized as an alternative to the IBC on renovations and change of use)
  - 2006 International Plumbing Code
  - 2006 International Mechanical Code
  - 2006 International Fuel Code
  - 2006 International Energy Conservation Code
  - 2006 International Residential Code
  - 2006 International Building Code
  - 2006 Edition of the Uniform Statewide Building Code (May 1, 2008)
  - 2005 National Electrical Code
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## ***Scheduling of Inspections***

*There are now three (3) ways to schedule inspections.*

- *By calling 540-665-5650, Monday thru Friday, 8:00 a.m. to 3:00 p.m.*
- *By faxing in 24 hours a day (on one of our inspection scheduling sheets) at 540-678-0682*
- *By emailing us 24 hours a day at [www.co.frederick.va.us](http://www.co.frederick.va.us). Once the county website appears select Building Inspections Department. Next you'll see the Building Inspections Information and you can select Schedule Inspections. Confirmations will be emailed back.*

The Frederick County Inspections Department is striving to update their procedures and technology as to better serve you the public/contractors. Applications are available on our website at [www.co.frederick.va.us](http://www.co.frederick.va.us) (Building Inspections Department). A *completed* application with plat, health department paperwork, plans, etc. can be *dropped off* in the front lobby, Monday thru Friday, 8:00 a.m. to 5:00 p.m. Applications for residential and commercial permits and/or permit issuance can be made Monday thru Friday, 8 a.m. – 3 p.m. (excluding holidays and weekends).

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## **Permit Inquiry**

*You can now check your inspection results thru the internet at our website [www.co.frederick.va.us](http://www.co.frederick.va.us) (Building Inspections Department) – Interactive Permit Inquiry. Simply enter your permit number to access all your permit inspection history (no password is needed).*

## ***RE-INSPECTION FEES***

*Please note that re-inspection fees are \$50.00.*

**\*\*\*REMINDER\*\*\***

### **PERMITS ARE NON-TRANSFERABLE**

***PERMITS are non-transferable! If you decide to change your sub-contractor after work has started, you must follow the following procedures before the new sub-contractor can take over the work:***

*Have your sub-contractor or owner of the property submit to our office in writing that they are requesting to void the permit and schedule an inspection at the site to verify and document work completed.*

*Once this has been completed and documented by the Code Enforcement Officer, the new contractor taking over can obtain his permit and start working.*

*The responsible party for work completed under the permit shall be responsible for code compliance under the Virginia Uniform Statewide Building Code.*

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### **Gas Company Setting of Meters & Fire-up Inspections**

*Gas of natural gas systems shall require someone to be available two hours prior to the scheduled inspection time of either 10:00 a.m. to 11:30 a.m. or 12:30 p.m. to 2:30 p.m. This will allow the Gas Company to install the meter and to check the home for leaks and equipment. This time period was shorted from the original half day prior recently at the request of Shenandoah Gas Company. Please leave a contact phone at the time you request fire-up inspections.*

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### **REMINDER**

*To assist in timely completion of field inspections, please have the Building Permit “Hard Card” posted at the job site, along with the County approved “red” stamped construction documents “Approved Plans”.*

We are currently selling booklets with some of the changes from the 2003 to the 2006 code. They are available as follows:

- 2005 National Electrical Code \$3.20
  - 2006 ICC Plumbing Code \$7.00
  - 2006 ICC Mechanical & Fuel Gas \$9.40
  - 2006 IRC \$6.40
  - 2006 IBC \$6.60
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## ***MASTER PLANS***

*Reminder, that all master plans must have a \_\_\_\_ - 09 number or the plans must be re-reviewed to the new code and a new \_\_\_\_ -09 number assigned before being able to submit for future permitting.*

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## **UPCOMING EVENTS**

**VBCOA Region III will be sponsoring the 2006 Virginia Construction Code – Contractor Training to be held on August 18-19, from 8:30 a.m. to 4:30 p.m.**

**This will take place at the Frederick County Public Safety Building, 1080 Coverstone Drive, Winchester, VA.**

**Registration is \$50.00 each day or \$75.00 for both. You can pre-register by contacting the Frederick County Building Inspections Office at 540-665-5650.**

**Instructors will be Virginia Certified Building Code Trainers-Code Officials from the Valley Region.**

*Note: Classes have not been approved by DPOR for Continuing Education.*

*For all questions, please call 540-665-5650.*