



**MEMORANDUM**

**To:** Board of Zoning Appeals

**From:** Mark R. Cheran, Zoning Administrator 

**Subject:** **October 18, 2011 Meeting**

**Date:** October 11, 2011

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The Board of Zoning Appeals (BZA) will not meet on October 18, 2011, as there were no applications submitted by the deadline of September 23, 2011.

MRC/bhd