



APPLICATION FOR A WAIVER OR ORDINANCE EXCEPTION

Applicant/Agent: _____

Address: _____

_____ Phone Number: _____

Property Owner's Name (if different from applicant): _____

Address: _____

_____ Phone Number: _____

Contact Person (if different from applicant): _____

Phone Number: _____

Waiver request details (include specific ordinance requirements to be waived): _____

Property Location (give exact location based on nearest road and distance from nearest intersection, using road names and route numbers): _____

Parcel Identification/Location: _____

Magisterial District: _____

Zoning and Current Use: Zoning District: _____ Current Use: _____

Attachments: Adjoining Property Owners List _____ Existing/recorded and Proposed Plats _____

****For Office Use Only****

FEES FOR WAIVER OR ORDINANCE EXCEPTION AND CHECKLIST:

- \$500.00 _____
- Attachments _____ Existing/recorded and proposed plat(s) _____
- Completed adjoining properties info. sheet(s) _____
- Receipt #: _____ Received by: _____ Date: _____
(Initials)

**Frederick County Department of Planning and Development
107 North Kent Street • North Building • 2nd Floor
Winchester, Virginia 22601
Phone: (540) 665-5651 - Fax: (540) 665-6395**

List of Adjoining Properties: The following names and addresses are all of the individuals, firms, or corporations owning property adjacent to the property for which the waiver or exception is being sought, including properties at the sides, rear, and in front of (across street from) the subject property. (Use additional pages if necessary.) These people will be notified by mail of this application.

Name and Property Identification Number	Address
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	
Name	
Property #	



Special Limited Power of Attorney
County of Frederick, Virginia
Frederick Planning Website: www.co.frederick.va.us

Department of Planning & Development, County of Frederick, Virginia
107 North Kent Street, Winchester, Virginia 22601
Phone (540) 665-5651 Facsimile (540) 665-6395

Know All Men By These Presents: That I (We)

(Name) _____ (Phone) _____

(Address) _____

the owner(s) of all those tracts or parcels of land ("Property") conveyed to me (us), by deed recorded in the Clerk's Office of the Circuit Court of the County of Frederick, Virginia, by

Instrument No. _____ on Page _____, and is described as

Parcel: _____ Lot: _____ Block: _____ Section: _____ Subdivision: _____
do hereby make, constitute and appoint:

(Name) _____ (Phone) _____

(Address) _____

To act as my true and lawful attorney-in-fact for and in my (our) name, place and stead with full power and authority I (we) would have if acting personally to file planning applications for my (our) above described Property, including:

- _____ **Rezoning (including proffers)**
- _____ **Conditional Use Permit**
- _____ **Master Development Plan (Preliminary and Final)**
- _____ **Subdivision**
- _____ **Site Plan**
- _____ **Variance or Appeal**

My attorney-in-fact shall have the authority to offer proffered conditions and to make amendments to previously approved proffered conditions except as follows:

_____ This authorization shall expire one year from the day it is signed, or until it is otherwise rescinded or modified.
In witness thereof, I (we) have hereto set my (our) hand and seal this _____ day of _____, 20____,

Signature(s) _____

State of Virginia, City/County of _____, To-wit:

I, _____, a Notary Public in and for the jurisdiction aforesaid, certify that the person(s) who signed to the foregoing instrument personally appeared before me and has acknowledged the same before me in the jurisdiction aforesaid this _____ day of _____, 20____.

_____ My Commission Expires: _____
Notary Public